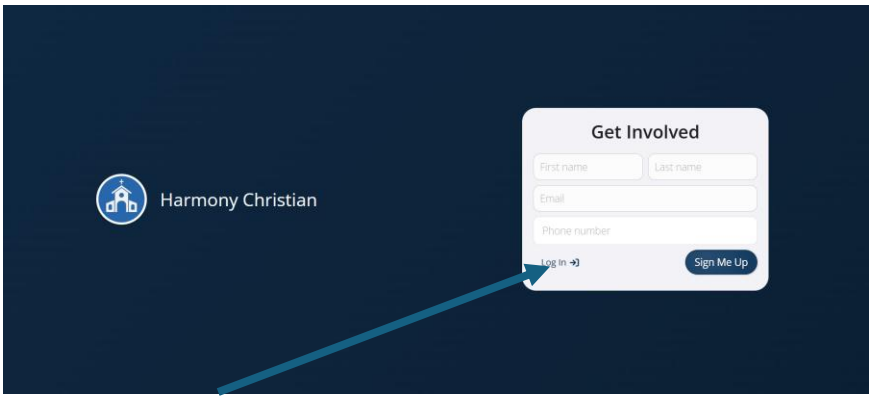
Sending Group Messages in FlockNote

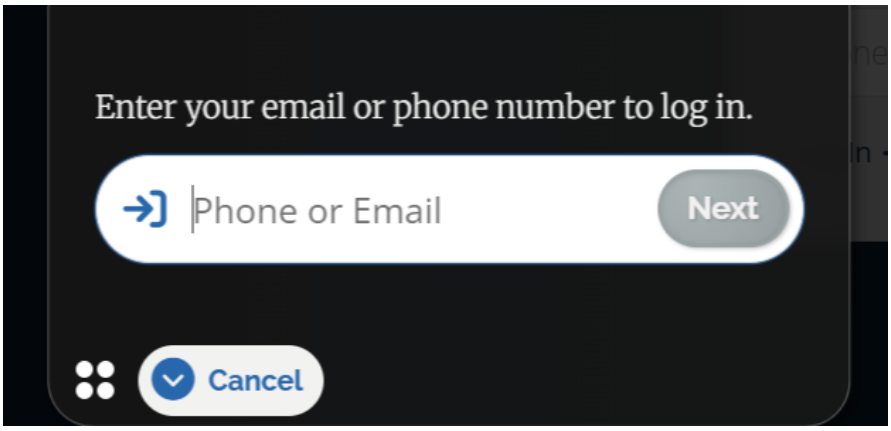
For members of Harmony Christian Church

Go to this link: https://harmonychristian.flocknote.com/action-center

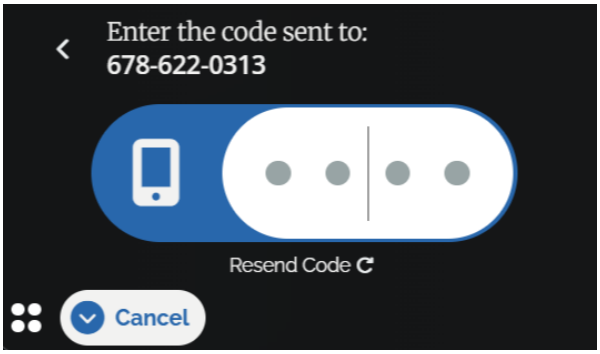
You will come to this screen:



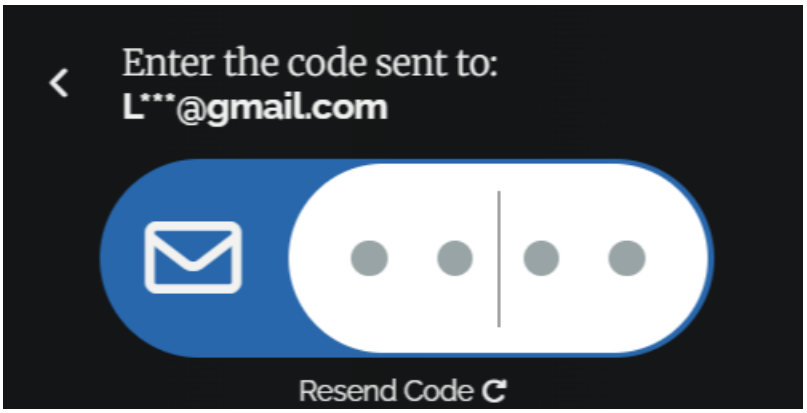
Click **Log In,** and this will come up:



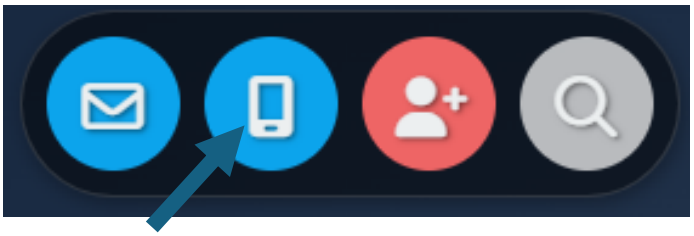
Type your **phone number**, as it is already listed in the system, and it will send you a **code** to your phone's messages. Type it in the field:



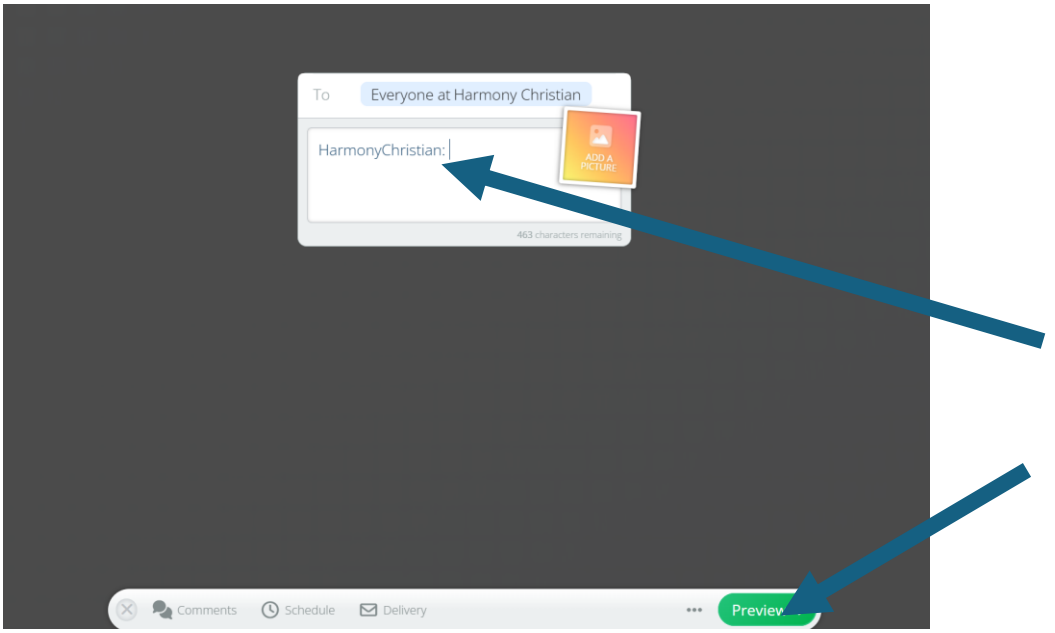
If you have an **email** registered, it will send a **code** to it also. Type it in the next field:



After logging in, you will be on the **homepage**, where a bar will have these symbols:

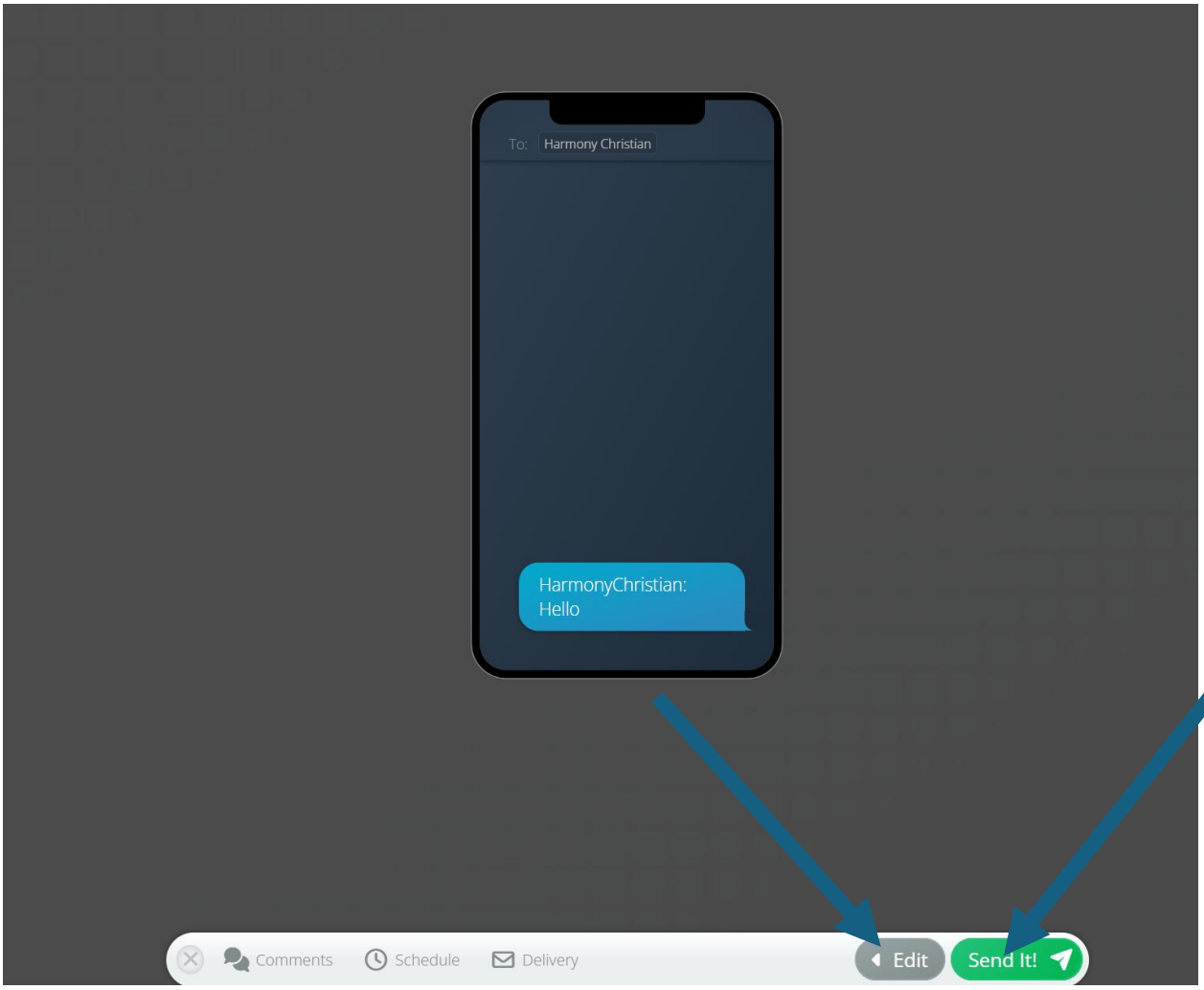


Click the **Phone** symbol to send a mass text message. **If you can't find this option, text 678-622-0313 and I will make sure you have access to send messages.** After selecting the phone, the text will come up as this:



Make sure the message is to **Everyone at Harmony Christian**, and type your message next to "**HarmonyChristian:**". Once you are done writing the message, click **Preview.** Messages

are limited in size, so if you have a long message to send it may be better to split into **2 messages.** Next, the **Preview** screen will appear:



This screen shows what the message will look like before sending. If it doesn't look correct, click the **Edit** button, and if it's good click **Send It!** The message will send and usually takes a few minutes to get out.

Thanks for sending messages to our church!